

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF COMMISSIONERS
OF BIRCH BAY WATER AND SEWER DISTRICT,
HELD **February 5, 2015**

Board President Don Montfort called the special meeting to order at 2:30. Other persons present included Commissioner Pat Alesse, General Manager Roger Brown, Assistant General Manager Dan Eisses, Attorney Bob Carmichael via telephone, and Finance Director Sandi McMillan.

The single business item for this special meeting was to decide on a memorandum of agreement with Bell-Bay Jackson Water Association to provide temporary service to three of their customers.

The Commissioners read the existing Intertie document with Bell Bay Jackson Water Association and the proposed memorandum of agreement for the three temporary service connections. The Commissioners heard from District staff the circumstances that led the Water Association to request temporary service from the District. Mr. Montfort pointed out that the District should not bear any of the costs of the Association not performing adequate maintenance on their existing infrastructure. He said that all of the District's costs during this process should be fully reclaimed from the Association. Mr. Montfort requested the Intertie document be renegotiated with the Association and that future service to Bell Bay Jackson Water Association be incorporated into the District's upcoming comprehensive plan update.

Mr. Alesse motioned to direct District staff to further edit the MOU with Bell Bay Jackson Water Association and that Roger Brown as General Manager of the District be approved to sign and execute the agreement. Mr. Montfort seconded the motion. The motion was carried and passed unanimously.

COMMISSIONER

COMMISSIONER

COMMISSIONER

THIS IS TO CERTIFY that the above is a true and correct copy of the minutes for the special meeting of the Board of Commissioners of Birch Bay Water and Sewer District, Whatcom County, Washington, held **February 5, 2015**.

BOARD SECRETARY