

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF BIRCH BAY WATER AND SEWER DISTRICT,
HELD **November 8, 2012**

President Pat Alesse called the meeting to order at **4:35 pm**. Other persons present included Commissioner Don Montfort, Commissioner Carl Reichhardt, General Manager Roger Brown, Assistant General Manager Dan Eisses, Attorney Bob Carmichael, and Interim Finance Director Meredith Riley.

Agenda additions/changes: Roger brought two 2012 budget amendments to the attention of the Board.

Public Input: None.

Consent Agenda included: Minutes for the regular meeting of October 25, 2012; Accounts Payable Warrants #41947-41957 paying Claims #41947-41957 of \$29,257.77; October Payroll Warrants #7462-7469 and auto payments #10358-10371 for \$90,561.04 in total, including Federal Withholding auto payment #10363 for \$22,927.80; Utility Billing adjustments charges of \$1,158.35 and credits of (\$1,326.45) and LID adjustments of \$23,749.93 for October. It was moved by Reichhardt and seconded by Montfort to approve the Consent Agenda. The motion passed unanimously.

Developer Extensions: None.

Additional Accounts Payable: Accounts Payable Warrants #41958-41976 paying Claims #41958-41976 of \$65,320.04 were presented. It was moved by Montfort and seconded by Reichhardt to approve the additional Accounts Payable. The motion passed unanimously.

Whatcom Water Alliance: Roger attended this meeting with Emily on October 22nd. The group wants to continue to promote the voluntary water schedule next summer. Roger spoke to the groups' other areas of interest. City of Bellingham talked about their transition to metered water service. Don asked about their level of emergency preparedness. Roger said two issues were discussed: home preparedness and collaboration within the County. Don suggested working with the existing WASWD committee on emergency preparedness as part of this effort.

WRIA 1 Watershed Planning: Dan went to the recent meeting organized by the Local Integrating Organization. Dan said they spent two hours listing the values that are their concerns. There were about 30 people attending. Dan was told that the attendees were people of expertise, not necessarily representing their agencies. He asked that this description be put in writing so that it could be brought back to the District and the Water Districts Caucus. The PUD No. 1 is beginning their update of their water system plan. There was additional discussion regarding WRIA 1.

Budget Review: The 2013 Budget, with highlights regarding revenues and expenses, was reviewed. (see attached document of highlights) Additional issues discussed were: Reclaimed Water, Biosolids, Whatcom County as Treasurer, and the 2013 Water CIP/Source of Supply & Water Rights Program. Roger reviewed the Rate Model with the 2012 Estimates and the 2013 Budget figures. The rate model shows a 4.85% rate increase for 2013.

Don reported on the PW Trust Fund Loans in the Governor's Budget which will be presented to the State Legislature.

Roger spoke to the issues that will be discussed on the November 29 Board meeting in regards to the 2013 Budget.

Developer Extensions:

Harbor Shores & Bayvue Projects: Dan stated that staff performed an inspection of this project. Once the District receives the payment from Skip Jansen, the District can then accept the project and close out both

projects. It was moved by Montfort and seconded by Reichhardt to accept the staff recommendation as presented, but for listing that the inspection requirement is satisfactory.. It was passed unanimously.

Update on Sager Lots: Bob reported on this issue. The Whatcom Superior Court decided that these lots should be sold at foreclosure by the County Treasurer. Bob asked if the District wants to bid at the tax sale. At the hearing the County Planner said that they still want to resolve this issue. This property will be at the County tax sale a week from this Friday. The Board decided that they did not want to bid on these lots.

The Board meeting was adjourned at **7:22 pm**.

COMMISSIONER

COMMISSIONER

COMMISSIONER

THIS IS TO CERTIFY that the above is a true and correct copy of the minutes for the regular meeting of the Board of Commissioners of Birch Bay Water and Sewer District, Whatcom County, Washington, held **November 8, 2012**.

BOARD SECRETARY