

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF BIRCH BAY WATER AND SEWER DISTRICT,
HELD October 28, 2010

Commission President Patrick Alesse called the meeting to order at 4:30 PM. Other persons present included Commissioners Don Montfort and Carl Reichhardt, General Manager Roger Brown, Assistant General Manager Dan Eisses, Treasurer Glenn Golay, Attorney Robert Carmichael, IT Specialist Dustin Sellinger, and Operations Managers Mike Sowers.

Agenda additions/changes: Glenn asked the board to approve allowing Beachwood to pay late on one of their accounts, payment to be made by November 10. The commissioners were in favor of that.

Public Input: none

Consent Agenda included: Minutes for the Regular meeting of October 14, 2010; Accounts Payable Warrants #40045-40072 paying Claims 40045-40072 for \$24,749.08; and October Payroll Draw Warrants #6934-6947 for \$17,350.00. It was moved by Montfort and seconded Reichhardt to approve the Consent Agenda. The motion passed unanimously.

BP: Roger discussed the sewer contract review. It was sent back to BP and is being reviewed by BP staff. Roger thinks it's pretty close to being done.

Roger discussed the status of the water contract change. The contract vests today. A final statement will be generated for the PUD and BP will be billed direct from the district after that.

Water Supply: Roger reported that the annual meeting with Blaine will be November 15th at 9:45 am. Roger is meeting with Steve Banham tomorrow to complete the agenda. Carl will attend for the commissioners.

Roger also discussed proposed legislation by the DOE.

Roger reported that he, Dan and Emily met with the BBWARM Advisory Committee last night. They presented information for 45 minutes and discussed other issues, including the charges to the district by BBWARM. Roger will continue to work with them on the issues.

Dan discussed his attempts to get close-out issues cleared by the Public Works Board. He will continue to work on this and get back to the board.

Headworks Project Consultant: Dan reported on his review of engineering consultants for the project. He is still working on the information submitted.

Blaine Road Water Pump Station: Mike reported on the project to update and upgrade the district's primary water pump station.

The commissioners discussed the board meeting dates for November. Current schedule is complicated by holidays falling on usual meeting dates. After discussion, the commissioners set November 10 (Wednesday) at 4:30 pm for the next board meeting.

Rate Review: Roger, Dan and Glenn presented information about the district revenue requirements and the staff review of the district's rate structure, projected revenues and proposed rate structure changes. The plan is to make a rate decision at the next board meeting.

Dan reviewed **developer extension** proposals. Dan also talked about the Loomis Trail annexation issue. There is some work on getting a petition signed.

There being no further business, it was moved by Montfort and seconded Reichhardt to adjourn the regular meeting at 7:55 PM. The motion passed unanimously.

COMMISSIONER

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THIS IS TO CERTIFY that the above is a true and correct copy of the minutes for the regular meeting of the Board of Commissioners of Birch Bay Water and Sewer District, Whatcom County, Washington, held **October 28, 2010**.

BOARD SECRETARY

(minutes taken by Glenn Golay)