

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF BIRCH BAY WATER AND SEWER DISTRICT,
HELD September 9, 2010

Commission President Patrick Alesse called the meeting to order at 4:30 PM. Other persons present included Commissioners Don Montfort and Carl Reichhardt, General Manager Roger Brown, Assistant General Manager Dan Eisses, Attorney Bob Carmichael, Engineer Rodney Langer, Treasurer Glenn Golay, Water Conservation Specialist Emily Resch, and Jeremy Swartz from the Northern Light.

Agenda additions/changes: none

Public Input: none

Consent Agenda included: Minutes for the Regular meeting of August 26, 2010; Accounts Payable Warrants #39914-39945 paying Claims #39914-39945 for \$165,754.32; August Payroll Warrants #6872-6895 for \$62,288.36; August Adjusting Entries to UBS for \$2,098.41 charges and \$674.55 credits; August EFTPS withholding deposit made on 08/31/10 for \$23,983.09; August Department of Revenue payment made electronically on 09/03/10 for \$8,378.52; and August Financial Reports for review. It was moved by Montfort and seconded Reichhardt to approve the Consent Agenda. The motion passed unanimously.

Bay Rd – 3 lot development: These are 3 lots directly across from the Beachwood Park entrance. Dan reviewed the proposed project and the engineer recommendations. It was moved Montfort and seconded Reichhardt to approve the recommendations on the DE. The motion passed unanimously.

BP: Roger discussed a draft letter where the PUD makes comment on the BRB notice of change in water service. There was general discussion of the water contract amendment issues. Roger also briefed the commissioners on his recent discussion with the PUD manager.

Rodney reviewed his recommendation on the Water Comp Plan amendment needed with the change in service to BP. Rodney recommended setting a public hearing on the plan amendment. Dan recommended setting the hearing for the next board meeting on September 23. It was moved by Montfort and seconded by Reichhardt to set September 23rd at 4:30 PM for a public hearing on the Comp Plan amendment.

Dan talked about additional work they would like to see done in the Blaine well field. He reviewed a scope of work for AES to accomplish the work needed. After discussion, it was moved by Reichhardt and seconded Montfort to approve the proposed AES scope and fee and the MOU with the City to share the cost evenly between entities. The motion passed unanimously.

Roger talked about the agenda for the next Water Alliance meeting.

Partnership for Water Conservation – Emily noted that she has been asked to run for a board position in this organization. This would involve a meeting every other month in the Seattle area. It was moved by Montfort and seconded Reichhardt to support her participation in the board position if elected. The motion passed unanimously.

Roger talked about other water supply issues that will be discussed at the next district/city staff meeting.

Dan reviewed the **Forcemain project** and discussed the consultant work by CHS and their work should finish close to the original budget. The archeological cost is about \$6,000 over the original budget estimate. Dan talked about the work that was done by Widener and the composition of the final report that still needs to be finished. Dan asked for approval of the scope and fee for the final report by Widener of \$54,000. It was moved Montfort and seconded Reichhardt to approve the Widener scope and fee for the report. The motion passed unanimously.

Dan talked about the closeout work on the project. He noted the project punch list items that still need to be completed. A majority of the items have been taken care of.

Dan reviewed all of the proposed change orders that are additional to the original contract work. It was moved Reichhardt and seconded Montfort to approve the change orders as presented and to accept the Forcemain project. The motion passed unanimously.

Roger informed the board of the work being done with **BBWARM** and informed them of the next meeting with county staff.

The board discussed a recommendation from Operations Manager Mike Sowers to surplus and sell two temporary pumps that are not used by the district. The Lummi Sewer district has a need for them and has proposed purchasing the pumps for \$1,000 each. Roger asked for approval to go ahead with this on a private sale basis. It was moved Montfort and seconded Reichhardt to adopt Resolution #695 authorizing private sale of surplus property. The motion passed unanimously.

Developer Extensions: Dan updated the board on current activity with DE's.

There being no further business, it was moved Montfort and seconded Reichhardt to adjourn the meeting at 6:30 PM. The motion passed unanimously.

COMMISSIONER

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THIS IS TO CERTIFY that the above is a true and correct copy of the minutes for the regular meeting of the Board of Commissioners of Birch Bay Water and Sewer District, Whatcom County, Washington, held **September 9, 2010.**

BOARD SECRETARY

(minutes taken by Glenn Golay)