

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF BIRCH BAY WATER AND SEWER DISTRICT,
HELD September 10, 2009

Commission President Don Montfort called the meeting to order at 4:35 PM. Other persons present included Commissioners Patrick Alesse and Carl Reichhardt, General Manager Roger Brown, Treasurer Glenn Golay, Engineering Services Manager Dan Eisses, Attorney Robert Carmichael, Operations Manager Mike Sowers, and Dar Kruse.

Agenda additions/changes: Roger asked to have Mike give a water quality report.

Public Input: none

Consent Agenda included: Minutes for the Regular meetings of August 27, 2009; Accounts Payable Warrants #38785-38822 paying Claims #38785-38822 for \$200,098.89, August Payroll Warrants #6412-6435 for \$59,839.73; August adjusting entries to UBS for \$1,690.39 charges and \$25.00 credits; August EFTPS withholding deposit made on 08/31/09 for \$21,831.76; August Utility Taxes paid online 09/01/09 for \$7,620.01; and August Financial Reports for review. It was moved by Reichhardt and seconded by Alesse to approve the Consent Agenda. The motion passed unanimously.

Operations Manager Mike Sowers reported that there were 2 unsatisfactory water samples reported by Edge this morning. Mike described where the samples were taken and his actions to solve the problem, as well as necessary public notification.

Dan reviewed his discussions with Dar Kruse regarding the Hogan Drive waterline and proposed easement the local property owners are being asked to sign. Dar was present to answer any questions and hear board comments. The Board would like to look into relocating the waterline as part of the District's annual waterline maintenance program. Dan will study the line location and report back to the board.

BP – Dan reported that it has been several weeks since the new proposed wastewater rates were sent to BP for their review. BP staff is still reviewing the information.

Dan said that BP staff is also beginning to review the reclaimed water proposal.

Dan reported on the Grandview Road sewer line installation. He recommended not requiring BP to sign a no-protest ULID agreement due to current contract requirements. The board concurred.

Water Supply issues: Roger reported on his attendance at the PUD meeting. Dan also discussed the work being done by AES to study the Blaine watershed and to support the Cost Reimbursement program for the water rights approval process.

Dan discussed the culvert replacement portion of the Forcemain/Pump Station #1 project. Dan recommended the proposed replacement design and the commissioners supported that recommendation.

Dan also presented the proposals received to replace the heating/cooling system for district office/lab/shop buildings. Five contractors were asked to bid and two bids were received. This

project is part of the 2009 CIP budget. Dan is recommending awarding the project to Baron's, who had the low bid. It was moved Reichhardt and seconded Alesse to accept the low bid from Barons for this project. The motion passed unanimously.

Dan discussed replacing the large turbo meter at Jacobs Landing. One concern is the location of the new vault and possible problems because it is near the water. It appears that the current meter is not recording all the usage because of wear. Dan talked about 3 options to correct the problem. Dan recommends installing a new turbo meter for now (which would not require a bigger vault), and then in the future install an Omni meter when it is approved for fire flow, probably before next summer. The commissioners approved that approach.

Dan also discussed the county's UGA update process and the district's plans to handle possible development proposals in areas that are proposed to be removed from the district's UGA. Dan will bring a revised "limited availability letter" (which addresses the UGA changes), back to the board for their approval.

Dan presented a recommendation to conditionally accept the Grand Bay-Phase 2 project. It was moved Reichhardt and seconded Alesse to accept the project. The motion passed unanimously.

There being no further business, it was moved by Alesse and seconded by Reichhardt to adjourn the meeting at 6:00 PM. The motion passed unanimously.

COMMISSIONER

COMMISSIONER

COMMISSIONER

THIS IS TO CERTIFY that the above is a true and correct copy of the minutes for the regular meeting of the Board of Commissioners of Birch Bay Water and Sewer District, Whatcom County, Washington, held **September 10, 2009.**

BOARD SECRETARY

(minutes taken by Glenn Golay)