

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF BIRCH BAY WATER AND SEWER DISTRICT,
HELD August 27, 2009

Commission President Don Montfort called the meeting to order at 4:30 PM. Other persons present included Commissioners Patrick Alesse and Carl Reichhardt, General Manager Roger Brown, Engineering Services Manager Dan Eisses, Treasurer Glenn Golay, Water Conservation Specialist Emily Resch, and Attorney Robert Carmichael.

Agenda additions/changes: none

Public Input: none

Consent Agenda included: Minutes for the Regular meeting of August 13, 2009; Accounts Payable Warrants #38739-38784 paying Claims #38739-38784 for \$54,289.84; and August Payroll Draw Warrants #6398-6411 for \$17,550.00. It was moved by Alesse and seconded Reichhardt to approve the Consent Agenda. The motion passed unanimously.

The installation of a new sewer line by BP along Grandview Road was discussed. District field engineer Larry Freeman is inspecting the installation. Dan mentioned that there have been some quality control construction issues that have been brought to BP's attention.

Roger discussed recent activities in regional watershed planning.

Water Conservation Program: Emily noted that there are only two weeks left in the watering schedule period. She will prepare a press release and then put together some data on the program results. Emily updated the commissioners on the Whatcom Water Alliance and she will be working with Steve Banham (City of Blaine) to put together a meeting in the fall to review program results for this summer. She is also working on fall planting, and she will be making another presentation at the state park. Also, the state park water audit report will be going to park staff next week for their review.

Roger presented a proposed task order under the interlocal agreement with the City of Blaine for additional work from AES in support of the Cost Reimbursement Program. The task order provides for the District and City of Blaine to split the cost of the additional work evenly. It was moved by Reichhardt to approve the task order and a budget increase of \$7,000 for additional work for AES. The motion was seconded by Alesse, and the motion passed unanimously.

Dan discussed the issue that was raised at the last board meeting regarding the Hogan Drive waterline location. Dan reviewed the status of the effort to acquire signatures on easements for the waterline relocation.

Dan reviewed the tentative WWTP access road culvert replacement design and construction logistics for that segment of the Forcemain project. Dan also reviewed the draft memorandum of agreement with the State Park for this project. Carl asked about an option to re-line the culvert instead of replacement. There was general discussion about this issue and Dan was directed to get further information from Fisheries before making a decision.

Dan discussed bidding strategy for the Forcemain project. He talked about the possibility of having an alternate bid for 2 pipes instead of 3. He recommended leaving the project as it is currently designed and not having an alternate bid.

The commissioners reviewed the proposed water **Demand Forecast**. This needs to be presented to the City of Blaine by September 1st. It was moved Reichhardt and seconded Alesse to approve the Demand Forecast letter to the City of Blaine. The motion passed unanimously.

Dan discussed a DE proposal for Birch Bay Place. There are issues with the County's potential removal of this area from Birch Bay's UGA. This proposal just came in late today, so Dan recommended coming back to the next board meeting with more information on this project and the UGA issue.

There being no further business, it was moved Reichhardt and seconded Alesse to adjourn the meeting at 6:30 PM. The motion passed unanimously.

COMMISSIONER

COMMISSIONER

COMMISSIONER

THIS IS TO CERTIFY that the above is a true and correct copy of the minutes for the regular meeting of the Board of Commissioners of Birch Bay Water and Sewer District, Whatcom County, Washington, held **August 27, 2009**.

BOARD SECRETARY

(minutes taken by Glenn Golay)