

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
OF BIRCH BAY WATER AND SEWER DISTRICT,  
HELD August 13, 2009

Commission President Don Montfort called the meeting to order at 4:30 PM. Other persons present included Commissioners Patrick Alesse and Carl Reichhardt, General Manager Roger Brown, Treasurer Glenn Golay, Field Engineer Larry Freeman, Attorney Simi Jain, Water Conservation Specialist Emily Resch, Engineer Rodney Langer, Operations Manager Mike Sowers, Dar Kruse and Kathleen Rightmire.

**Agenda additions/changes:** Roger asked to add discussion of the sewer extension at BP.

**Public Input:** none

**Consent Agenda included:** Minutes for the Regular meetings of July 23, 2009; Accounts Payable Warrants #38683-38712 paying Claims #38683-38712 for \$27,667.19 and Warrants #38713-38738 paying Claims #38713-38738 for \$419,775.73; July Payroll Warrants #6374-6397 for \$65,356.62; July adjusting entries to UBS for \$2,102.97 charges and \$8.00 credits and Assessment adjustments for \$14,974.21 charges; July EFTPS withholding deposit made on 07/31/09 for \$23,972.72; July Utility Taxes paid online 08/03/09 for \$15,988.81; and July Financial Reports for review. It was moved by Reichhardt and seconded by Alesse to approve the Consent Agenda. The motion passed unanimously.

Dar Kruse and Kathleen Rightmire were present to discuss the water line easement on their property in the Hogan Drive area. The current easement crosses property that they may desire to develop in the future. There was general discussion regarding possible routes for future waterlines and easements.

Roger discussed the State Park's restroom addition.

Water Conservation Specialist Emily Resch discussed recent Conservation program activities. She presented her report on water use in the State Park, including some recommendations reducing usage with fixture retrofits. Roger discussed the Park's usage and how it compares with District averages.

Roger reported on his attendance at the PUD meeting.

Mike Sowers reported that the Hall Rd/Blaine Rd water project is complete. He also noted that water flows are trending somewhat higher than expected. He especially commended everyone involved for a good project, including the water operations staff who worked all night during the final connection of the new line to the system. Mike is very happy with the flow improvements, especially that the district does not need to take water through the Horizons meter.

Rodney discussed the impact of this improvement on future capital project planning, and the success of the project and the Conservation program may provide opportunities to defer some projects.

Mike reported on the SCADA project status, including design and programming. Mike reviewed expected project cost savings and optional elements to improve efficiency in the future.

Roger and Rodney discussed the sewer extension by BP for their new administrative center. Rodney talked about where the new line would come into the existing pump station.

There being no further business, it was moved by Alesse and seconded by Reichhardt to adjourn the meeting at 5:55 PM. The motion passed unanimously.

\_\_\_\_\_  
COMMISSIONER

\_\_\_\_\_  
COMMISSIONER

\_\_\_\_\_  
COMMISSIONER

THIS IS TO CERTIFY that the above is a true and correct copy of the minutes for the regular meeting of the Board of Commissioners of Birch Bay Water and Sewer District, Whatcom County, Washington, held **August 13, 2009**.

\_\_\_\_\_  
BOARD SECRETARY

(minutes taken by Glenn Golay)