

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF BIRCH BAY WATER AND SEWER DISTRICT,
HELD June 26, 2008

Commission President Patrick Alesse called the meeting to order at 4:37 PM. Other persons present included Commissioners Carl Reichhardt and Don Montfort, General Manager Roger Brown, Engineering Services Manager Dan Eisses, Water Conservation Specialist Emily Resch, Dustin Sellinger, Engineer Rodney Langer, Attorney Robert Carmichael, and Pat Pollock of BP.

Agenda additions/changes: Roger asked to move Conservation to #4 on the agenda.

Public Input: none

Consent Agenda included: Minutes for the Regular meeting of June 12, 2008; Accounts Payable Warrants #37404-37464 paying Claims #37404-37464 for \$523,408.21; and June Payroll Draw Warrants #5849-5862 for \$16,100.00. It was moved by Montfort and seconded by Reichhardt to approve the Consent Agenda. The motion passed unanimously.

Emily presented her monthly update on the status of the **Conservation program**. The A-boards have been placed around the district. Customers have been calling here and in Blaine commenting on the new boards. Emily has submitted a public service announcement about the new watering schedule to local news outlets. Also the Northern Light ran a story about the new watering schedule. July is irrigation awareness month and the Water Use Efficiency report has been submitted for the year.

BP Domestic Wastewater service: Dan reported on a tour that he and Mike made of the BP facility. He also reported on the status of the new LEL analyzer equipment to be installed at the BP lift station. Roger reported that the letter informing BP of their breach of the wastewater service contract was sent to BP.

Roger reported on the Cost reimbursement program and the application for additional water rights.

Roger also presented documents concerning the WRIA 1 program and meetings he has recently attended for WRIA.

Roger reported that Bob Ebright is stepping down from the PUD board, and said that Jeffrey McClure and Robin Dexter have filed for the position. Also, the PUD is discussing the feasibility of taking over the Puget Sound Energy electrical service inside the PUD service area.

Dan discussed the response from DOH on the Water System Plan. The latest response from DOH was very favorable. Dan then presented a scope and fee for CHS to deal with the changes being asked for by DOH. The fee is \$16,500 which includes \$5,000 for a water system shortage response plan. The water system shortage response plan was not part of the original scope of work. Don Montfort moved to approve the CHS proposal. Carl Reichhardt seconded and the motion passed unanimously.

Dan then reported on the Drayton Harbor Road waterline replacement project. The final numbers for Archaeologist expense is \$16,092.81. These final numbers are \$613 over the \$8,000 increase previously approved. Commissioner Montfort moved to approve the increased amount, and commissioner Alesse seconded. The motion passed unanimously. The project is

99% complete, with a very small amount of cleanup left in a few yards. Commissioner Montfort asked that LFC's be investigated for new connections in the area.

Dan presented information on different types of connection fees for different size lots. He presented data on water usage by bedrooms, bathrooms, and other factors. Some ideas were discussed to make use of this data and how it could be applied to customers coming in for connections. There will be more study and discussion on this subject.

Birch Bay Drive Forcemain - Dan reported that he has received a communication from the Lummi tribe who would like to review the project again. Dan also reported that the Shoreline and zoning conditional use permits have been approved by the County Hearing Examiner.

Developer extension projects: There was no developer extension project discussion.

There being no further business, the meeting was adjourned at 6:16 pm.

COMMISSIONER

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COMMISSIONER

THIS IS TO CERTIFY that the above is a true and correct copy of the minutes for the regular meeting of the Board of Commissioners of Birch Bay Water and Sewer District, Whatcom County, Washington, held **June 26, 2008.**

BOARD SECRETARY

(minutes taken by Dustin Sellinger)