

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF BIRCH BAY WATER AND SEWER DISTRICT,
HELD **November 28, 2007**

Commission President Don Montfort called the meeting to order at 4:35 PM. Other persons present included Commissioner Patrick Alesse, General Manager Roger Brown, Attorney Robert Carmichael, ESM Dan Eisses, Treasurer Glenn Golay, Conservation Specialist Emily Resch, and Luke van't Hoog (BP).

Agenda additions/changes: none

Public Input: none

Consent Agenda included: Minutes for the Regular meeting of November 8, 2007; Accounts Payable Warrants #36731-36784 paying Claims #36731-36784 for \$175,171.51; November Payroll Draw Warrants #5578-5590 for \$13,550.00. It was moved Alesse and seconded Montfort to approve the Consent Agenda. The motion passed unanimously.

Roger said they are close to making a staff recommendation on the contract form for the BP potable water agreement. Luke agreed that the negotiations are progressing well.

Staff has been meeting with the city on water contract and supply. There are just a few issues left to decide. FCSG has been busy, so the next meeting has been delayed until December 11. Roger is going to be working on an outline for the SEPA for additional ground water.

Roger also attended the PUD meeting this week, briefing the board on the issues discussed.

Emily presented the proposed Water Use Efficiency Program and draft 2008 Water Conservation budget. The commissioners were pleased with the progress on the program.

Roger and Glenn informed the board that the purchasing limits would increase slightly due to inflation over the five years since the procedure was issued in 2002. The commissioners concurred.

Dan informed the commissioners that a high bid of \$4,950 was received on the surplus boom truck from Pt. Roberts Water District. Minimum bid was \$3,000, so the commissioners agreed to the sale for the high bid.

Dan and Bob discussed the administrative warrant that was granted on November 7th by the court that allows the district to make the sewer connection for Mr. Drews in the Birch Bay View Community. The District has 30 days to make the connection and report to the court. Dan reported that there has been some contact recently with the owner. The commissioners were not in favor of granting additional time to the owner. The district has secured 3 bids to install the side sewer and will proceed to complete the project.

Dan talked about the Harbor Shores project and his discussions with the developer. They reviewed maps of existing properties and services. There are quite a few houses in the area that would be served by the development pump station. Dan is not ready to make any recommendation regarding water connection charge credits and said there needs to be additional review and planning by the developer on his project.

Homestar Condo's Phase 2: The county is requiring a "will serve" letter before they can begin construction. However, the meter location is in a bad location for construction to proceed. Dan proposed amending the developer agreement so the project can proceed while still making sure that required facilities are installed in the future. The board agreed with that

Van Luven Short Plat: New developer application received this week. Also an application was received from **Goldstar** for a gas station on the corner of Blaine Road and Alderson.

Roger reported that staff will be interviewing three applicants next week for the Operations Manager position.

There being no further business, the meeting was adjourned at 6:20 PM.

COMMISSIONER

COMMISSIONER

COMMISSIONER

THIS IS TO CERTIFY that the above is a true and correct copy of the minutes for the regular meeting of the Board of Commissioners of Birch Bay Water and Sewer District, Whatcom County, Washington, held **November 28, 2007**.

BOARD SECRETARY

(minutes taken by Glenn Golay)