

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF BIRCH BAY WATER AND SEWER DISTRICT,
HELD October 25, 2007

Commission President Don Montfort called the meeting to order at 4:35 PM. Other persons present included Commissioners Patrick Alesse and Carl Reichhardt, General Manager Roger Brown, Attorney Robert Carmichael, ESM Dan Eisses, Treasurer Glenn Golay, Engineer Rodney Langer, and Dustin Sellinger.

Agenda additions/changes: Roger noted that agenda item #7 is not needed.

Public Input: none

Consent Agenda included: Minutes for the Regular meeting of October 11, 2007; Accounts Payable Warrants #36579-36634 paying Claims #36579-36634 for \$113,340.69 and Warrants #36635-36674 paying Claims #36635-36578 for \$145,289.23; October Payroll Draw Warrants #5540-5552 for \$13,350.00. It was moved Alesse and seconded Reichhardt to approve the Consent Agenda. The motion passed unanimously.

Dan and Dustin briefed the board on the progress of the GIS system development, reviewing maps produced and plans for future improvements. Dan noted that Emily has been very helpful with the process. He proposed adding a second program so both Dustin and Emily have copies. Dan also discussed the use of the system for keeping records of the maintenance work on the waterlines, valves and hydrants. The commissioners approved Dan's request.

Roger said that there is a contract negotiation session with BP tomorrow and should have some definite contract issues outlined for board review in the near future. Roger also discussed the meeting with Blaine city staff last Friday. There was a presentation on the well development and improvements.

Dan attended the last PUD board meeting and he briefed the commissioners on the subjects discussed at that meeting, specifically the PUD's proposed budget for 2008.

Blaine Road supply line/Dakota Creek crossing: Dan reviewed CHS' memo regarding the status of the change in project scope for the PWTF water loan. He discussed the pipe diameter and a backup plan for increased capacity if needed. The commissioners, staff and Rodney discussed the pipe size options along with future supply requirements. The board agreed to installation of an 18" line down Blaine Road and 20" for the Dakota Creek crossing.

Dan and Rodney reviewed the Pre-Design report for General Wastewater Pump Stations. Rodney discussed the specific recommendations for the District's existing stations, as well as design issues common to all stations. Staff has reviewed the draft and are happy with the report. Dan is continuing to look into the control recommendations.

Dan asked the board to sign a new developer agreement for the Shintaffer Farms project because of a name change. This was originally approved by the commissioners at the last meeting as an agreement with Trillium, but the property is actually owned by SV Investments. The change was approved.

Dan said that he is not yet ready to recommend conditional acceptance of the new Homestead restaurant at SeaLinks, because they have not submitted the balance of their paperwork.

Also, he reported that Homestead has made application for Phase 2 of the Grand Bay condo project.

There being no further business, the meeting was adjourned at 6:30 PM.

COMMISSIONER

COMMISSIONER

COMMISSIONER

THIS IS TO CERTIFY that the above is a true and correct copy of the minutes for the regular meeting of the Board of Commissioners of Birch Bay Water and Sewer District, Whatcom County, Washington, held **October 25, 2007**.

BOARD SECRETARY

(minutes taken by Glenn Golay)