

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
OF BIRCH BAY WATER AND SEWER DISTRICT,  
HELD April 24, 2007

Commission President Don Montfort called the meeting to order at 4:40 PM. Other persons present included Commissioner Patrick Alesse, General Manager Roger Brown, Attorney Robert Carmichael, Engineering Services Manager Dan Eisses, Treasurer Glenn Golay, and Engineer Rodney Langer.

**Agenda additions/changes:** none

**Public Input:** none

**Consent Agenda included:** Minutes for the Regular meeting of April 12, 2007 and Special meeting of April 18, 2007; Accounts Payable Warrants #36049-36092 paying Claims #36049-36092 for \$74,845.95; April Payroll Draw Warrants #5319-5329 for \$11,000.00. It was moved Alesse and seconded Montfort to approve the Consent Agenda. The motion passed unanimously.

There were no developers present to discuss their projects.

Roger discussed a call he received today from Pat Simons at BP regarding the wastewater service increase proposal. Mr. Simons said that a letter is on the way to the District for staff review. Roger doesn't think he should spend much time on the proposal unless BP makes the requested project deposit.

Roger attended the PUD board meeting this morning and he briefed the commissioners on the issues discussed at the meeting.

Dan reported that the preliminary results of the pumping test for Blaine well 5R appears very good.

Dan briefed the board on his recent meeting with Blaine and CHS staff regarding the Blaine water comp plan and other supply issues.

Dan reviewed a proposed Memorandum of Understanding regarding the replacement of the impeller in the City's water pump station #3. Dan said that the change would increase the capacity of water available to the Birch Point area by 150 gpm. The M.O.U. calls for the District to pay half the cost of the impeller change. It was moved by Alesse and seconded by Montfort to approve the M.O.U. The motion passed unanimously.

**Water Comprehensive Plan:** Dan and Rodney discussed some issues that still need to be decided for the Plan: **Retail Service Area** concept deals with ability and area to serve; **Dead End Mains** or un-looped lines and how to deal with them in the comp plan; **Rural Water Service Standards**; and **Water Shortage Response Plan**.

The commissioners discussed a letter received from the Double R Ranch Association asking the District to clean up the four lots the District owns in the Ranch. Bob noted that attorney Lewis is still working on getting agreement from the county to legalize all the lots in the Ranch as platted. The commissioners decided not to take any action at this time on

clean up or pursuing sale of the lots, and to wait for further development on the issue of illegal lots.

Dan discussed power supply problems at the Semiahmoo Reservoir, recommending installing 110-power there at a cost of an additional \$2,000 to the already approved project amount. The commissioners agreed.

Roger discussed his response to district staffing and supervisory needs resulting from the planned retirement of Steve Hovde, the wastewater manager, on June 1. Roger suggested an interim plan to handle Steve's duties using existing staff, and proceeding with the hiring of the Conservation position. His plan would require promotion of an operator to sewer foreman, requiring a pay increase of \$1.25/hr, and put Operations Group supervision with Dan. The commissioners were supportive of Roger's interim plan.

There being no further business, the meeting was adjourned at 7:07 pm.

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COMMISSIONER

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COMMISSIONER

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COMMISSIONER

THIS IS TO CERTIFY that the above is a true and correct copy of the minutes for the regular meeting of the Board of Commissioners of Birch Bay Water and Sewer District, Whatcom County, Washington, held **April 24, 2007**.

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BOARD SECRETARY

(minutes taken by Glenn Golay)