

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
OF BIRCH BAY WATER AND SEWER DISTRICT,  
HELD April 12, 2007

Commission President Don Montfort called the meeting to order at 4:48 PM. Other persons present included Commissioner Patrick Alesse, General Manager Roger M. Brown, Engineering Services Manager Dan Eisses, Dustin Sellinger, and Engineer Rodney Langer.

**Agenda additions/changes:** Adding Executive Session – personnel issues  
Remove #8 Water Comprehensive Plan.

**Public Input:** none

**Consent Agenda included:** Minutes for the Regular meeting of March 22, 2007; Special meetings of March 23 and March 29, 2007; Accounts Payable Warrants #35994-36048 paying Claims #35994-36048 for \$122,764.26; March Payroll Warrants #5295-5318 for \$61,435.89, March adjusting entries to UBS for \$2,267.94 charges and \$566.95 credits and to Assessments for \$1,185.47 charges; March EFTPS withholding deposit made on 03/30/07 for \$21,551.52; and March Financial Reports for review. It was moved Alesse and seconded Montfort to approve the Consent Agenda. The motion passed unanimously.

***Developer Extensions – public input: - None***

ESM Dan Eisses reviewed the proposed memorandum of understanding with the city of Blaine on the **Bayview Intertie**. The agreement is for 10 years, and includes both the 200 and 300 zones to be served. Staff is recommending approval of the MOU and authorizing the General Manager to sign the agreement. It was moved Commissioner Alesse and seconded Montfort to approve having the general manager sign the MOU.

Dan then discussed the **generic pump station review**. CHS presented a scope and budget of \$19,000 for the study. The study would specifically review stations 1,5,7,and 9. Stations 4 ,6 and 8 will be looked at but will each have their own study done in the future. Commissioner Alesse moved for approval of the study's scope and fee, Commissioner Montfort seconded. The motion passed unanimously.

The Board then discussed upcoming board meetings. The special meeting for April 18, 2007 was cancelled and the regular meeting for the April 26, 2007 was moved to April 24, 2007.

The **Sewer Comprehensive Plan** scope and fee estimate of \$41,000 from CHS was reviewed by ESM Eisses. Commissioner Alesse moved to accept the scope and fee, Commissioner Montfort seconded. The motion passed unanimously.

The board then went into executive session at 5:26 to discuss personnel issues. The meeting resumed at 5:43 with no action being taken.

General Manager Brown reviewed information on **BP Wastewater Service and Water Supply**. There has been no contact from BP on contract issues. The city of Blaine is wrapping up construction of Well 5R and will be ready to do testing on it in the near future. GM Brown then reviewed strategic issues for planning for future water supply.

ESM Eisses reviewed the **Communications Study**. He reviewed the background of the study and how the District was put in contact with the engineer that did the work. He then proceeded to review the report. The Board liked the direction the study had gone and directed staff to proceed with pricing for completion of phase one of the study.

Dan reviewed information on developer extensions. He discussed the Drayton Harbor Rd. water line replacement project. In looking at how the 3 remaining large parcels will most likely develop and their need for fire flow when they do develop, it does not appear necessary to install an 8" line with this replacement project. The Board concurred with this and directed staff to replace the line as a 4".

There being no further business, the meeting was adjourned at 7:29 pm.

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COMMISSIONER

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COMMISSIONER

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COMMISSIONER

THIS IS TO CERTIFY that the above is a true and correct copy of the minutes for the regular meeting of the Board of Commissioners of Birch Bay Water and Sewer District, Whatcom County, Washington, held **April 12, 2007**.

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BOARD SECRETARY

(minutes taken by Dustin Sellinger)