

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF BIRCH BAY WATER AND SEWER DISTRICT,
HELD May 11, 2006

Commission President Patrick Alesse called the meeting to order at 4:34 PM. Other persons present included Commissioners Carl Reichhardt and Don Montfort, Attorney Bob Carmichael, Engineering Services Manager Dan Eisses, Dustin Sellinger, and Engineer Rodney Langer

Agenda additions/changes: Agenda Items 11 and 12 will be discussed together.

Public Input: none

Consent Agenda included: Minutes for the Regular meeting of April 27, 2006; April Payroll Warrants #4893-4917 for \$52,387.54; Accounts Payable Warrants #34928-34970 paying Claims #34928-34970 for \$313,948.73; April adjusting entries to UBS for \$2,149.60 charges; April EFTPS withholding deposit made on 04/27/06 for \$18,918.67; Cancelled Warrants #34882-34927 due to print error; and April Financial Reports for review. It was moved Montfort and seconded Reichhardt to approve the Consent Agenda, with a spelling correction to the minutes. Passed unanimously.

Engineering Services Manager Dan Eisses reported on developer extensions & projects:

Dan reviewed the application for sewer service to the **Inverness** project in the city of Blaine and CHS's estimates for cost on the project. The recommendation is to defer action on the application until more work can be done on the issues relating to providing wholesale service to a portion of the City of Blaine. CHS is recommending a deposit of \$22,000 to investigate these issues. The Board approved the recommendation.

Dan then advised the Board that a new condo project is proposed on Harborview Rd. in front of the old Birch Bay Resort Park. The proposed development has made application for sewer and water service.

Dan presented some information from the fire department and their demand requirements as well as a section from the Birch Bay Steering committee plan regarding fees and taxes to pay for fire facilities and needs.

Waste Water Treatment Plant Upgrade. Dan let the commissioners know that we had just received the engineering report from Carollo Engineers and that after staff had some time to review and digest the document it would be presented to the board. One item of interest was the references to reclaimed water and that the scope only included identifying an area of the plant for future equipment. Dan mentioned that at some point more work on this item would need to be done. The District could request more work at this time, or wait and look more into it in the future. It was decided to defer this question until later in the meeting.

Dan gave a status report on **Pump Station #3**. The Telemetry issues had been generally worked out. We received a request for payment last week for materials on hand related to the building of the panel. And Rodney has received word earlier today that the panel is now ready for testing.

Dan reported on the Birch Bay Drive Forcemain Project. Staff was in a meeting today with the consultants for archeological remains. There was discussion related to the size and type of fragments that would be considered a burial and how to screen the excavated dirt and rock and where to do so. Commissioner Montfort asked about the potential of bringing in someone from the tribe to help the District with matters of coordination. Dan then reported on the shorelines

permit and a report that Rodney has compiled detailing the different types of permits and the requirements for each. Bob is in the process of reviewing the report and related cases.

Dakota Creek Waterline Replacement – Dan introduced the pre-design work that CHS has done for the Dakota Creek Water line project. Rodney reviewed the pre-design summary memo that he had sent to Dan. Some items of discussion were size of pipe, easement requirements, and permitting issues with work being done in both the City of Blaine, and in Whatcom County. The pre-design work confirms the recommendation to extend the limits of this project south to Drayton Harbor Road, to increase water supply and replace an aging and vulnerable water main Rodney is working on a scope and fee for the final design based on this work and this should be brought to the Board in the near future.

There was general discussion regarding Water Supply issues. Roger then reported on issues at the PUD, and his review of their last board meeting. Roger revisited a point that ESM Dan Eisses had brought out earlier in the meeting about Carollo designing some type of reclaimed water facilities as part of their Wastewater Treatment Plant Upgrade study. The Board agreed to defer any additional work on this item at this time.

Cross Connection Control Program – Roger reported on some research he had done in review of the Department of Health’s Cross Connection Control Program. There was discussion following regarding requirements for table 9 and existing customers. The board directed Roger to look into using WASWD to talk with the state about their program. They also instructed staff to continue strictly following the requirements of table 9.

Dan briefly discussed the status of the Birch Bay View sewer project.

There being no further business, the meeting was adjourned at 8:46 PM.

COMMISSIONER

COMMISSIONER

COMMISSIONER

THIS IS TO CERTIFY that the above is a true and correct copy of the minutes for the regular meeting of the Board of Commissioners of Birch Bay Water and Sewer District, Whatcom County, Washington, held **May 11, 2006.**

(minutes taken by Dustin Sellinger)

BOARD SECRETARY